

No. 09/1/GA3/2016/NATPAC

Dated: 30.08.2017

**DETAILED QUOTATION NOTIFICATION**

Quotations are invited for Annual Maintenance Contract of Operation and Maintenance of High Tension Electrical Installation at Sasthra Bhavan building, Pattom, Thiruvananthapuram-04.

**Terms and Conditions**

1. Quotations are invited from licensed and experienced agencies having Service Tax / GST registration. (Copy of registration details to be submitted along with the quotation).
2. The work shall be executed as per the standards, stipulated by the Electrical Inspectorate and Kerala State Electricity Board Ltd. by posting sufficient number of qualified and experienced personnel having required Degree / Diploma qualification in the relevant field as per Government norms.
3. The work includes upkeep and maintenance of power supply without failure by attending necessary repairs for lights and fans, replacement of consumable items like tube lights, bulbs supplied by employer, maintain continuous power supply to water pump sets, air conditioners, computers, lifts, firefighting equipment's installed in Sasthra Bhavan building, operation of generator, pump sets, etc.
4. The material for replacement will be supplied by the employer in normal course, in case of emergency, if any item has to be purchased by the firm it shall be brought to the notice of the concerned officers of NATPAC/KSCSTE and should be procured on the basis of their knowledge and direction. The cost of such materials will be reimbursed against original bills.
5. If the Contractor fails to execute the work stipulated herein which results in any loss to NATPAC/KSCSTE such loss will be recovered from the amounts due to the Contractor.
6. The decisions taken by the Director, NATPAC or such authorized officers shall be final and conclusive and shall be binding on the Contractor.
7. The payment for the services rendered and materials procured will be effected by the employer based on the periodical claim of the Contractor per month
8. The rates quoted shall be deemed to be free from escalation of any kind. The employer shall not accept any reason whatsoever for escalation of any other claim in respect of work during the operation of this contract.
9. Service of qualified personnel should be available in the office for round the clock including holidays as required by NATPAC / KSCSTE without any extra cost.
10. If the performance is found not satisfactory during the currency of the contract the employer reserves the right to cancel this engagement by serving one month's notice.
11. All the personnel engaged by the Contractor shall be under the authority and responsibility of the Contractor to comply with all statutory obligations under various legislations, insurance, accident claims, etc.
12. The proof of remittance of EPF, ESI share for the previous month in respect of the employees engaged in the Building should be produced before the authorities of NATPAC to claim payment for the succeeding month.

13. All the disputes arising out of or connected with this contract shall be deemed to have arisen in Thiruvananthapuram and only courts in Thiruvananthapuram shall have jurisdiction to determine the same.
14. NATPAC should not have any employer employee relation with the personnel engaged by the Contractor.
15. The Director, NATPAC reserves the right to modify, alter or cancel the contract without assigning any reason and notice or arrange the work through any other mode and the decision of the Director in this regard is final.
16. The Annual Maintenance Contract should be valid for a period of one year from the date of commencement or for the period decided by the Director, NATPAC
17. Quotation should be submitted for Annual Maintenance of Electrical Installation inclusive of all charges, taxes and levies applicable for this Contract and also for complying the obligation as per the legislation applicable for the performance of this Contract. No extra amount will be paid. However, if the law require NATPAC reserves the right to deduct any amount from the AMC amount for fulfillment of obligation arising out of this AMC agreement without notice.
18. The amount quoted should be annual amount for the AMC. However, part payment can be allowed on production of bill along with proof of statutory payment made by Contractor for its employer.
19. Sealed quotation has to be submitted to **“The Director, National Transportation Planning and Research Centre, Sasthra Bhavan, Pattom Palace P.O, Thiruvananthapuram-04”** before **12.30 pm on 14-09-2017** and the quotation will be opened at 03.00 pm on the same day.
20. For any clarification, contact – 0471 2548332.

Sd/-  
REGISTRAR