

Note: Prospective candidates are advised to read the notification carefully and then fill up the application precisely to the point in all respects. No column should be left **blank**. **Incomplete applications will be rejected**. Candidates can attach additional sheets, if required.

**KSCSTE-NATPAC - APPLICATION FOR THE POST OF REGISTRAR**

Post Applied for	<b>REGISTRAR, KSCSTE-NATPAC</b>	Affix recent duly signed passport size colour photograph
<b>Advertisement No. NATPAC/475/2022-GA2</b>		
<b>CATEGORY</b>		
<b>a. Direct Recruitment</b>	<input type="checkbox"/>	
<b>b. Deputation</b>	<input type="checkbox"/>	
<b>c. Internal Deputation</b>	<input type="checkbox"/>	

**1. Personal Information**

Name of Applicant (in block letters)							
Father's name							
Mother's Name							
Date of Birth & Age (As on 03.01.2024) (Copy of age proof to be enclosed as <b>Enclosure-2</b> e.g. SSLC/Class 10 <sup>th</sup> Certificate or equivalent)							
Name of document: .....	DD	MM	YY	Age as on 03.01.2024	Year	Month	Days
Nationality				Religion			
Category (SC/ST/OBC/UR/PwD/ExS)							
Gender				Marital Status			
Identification No (Aadhar / Passport etc.):							
Complete Postal address with Pin code							
For Correspondence				Permanent			
Phone No:							
Mobile No.:							
E-mail:							

<b>2. Educational Qualification</b>						
Sl. No.	Name of Degree/Diploma	Subject / discipline	University/ Institution/Board	% of Marks	Grade/ Division	Year of Passing
i)	Name of Essential Educational Qualification (Post Graduate) (Copy of Degree Certificate to be enclosed as <b>Encl-3</b> , Marks-sheets to be enclosed collectively as <b>Encl-4</b> )					
ii)	Degree in MBA or LLB (Copy of Degree Certificate/final mark sheet to be enclosed as <b>Encl. 5A, 5B, 5C</b> & so on)					
iii)	Name of Desirable Qualifications 1..... 2..... (Copy of Diploma Certificate/ final mark sheet to be enclosed as <b>Encl. 6A, 6B, 6C</b> & so on)					
iv)	Bachelor's degree ..... (Copy of Degree Certificate /final mark sheet to be enclosed as <b>Encl-7</b> )					
v)	Other Qualifications, if any: 1..... 2..... 3..... (Copies of Degree Certificates /mark-sheets to be enclosed as <b>Encl-8</b> )					



Sl. No.	Experience	Years	Months	Days
a)	Total Administrative Experience in State or Central Government institutions/Organisations/ Public Sector Undertaking(PSU)			
b)	Administrative Experience at the level of Senior Officer in the Pay Scale 42500-87000 or above			

**Note: Applications of candidates who fail to mention either Scale of Pay /PB or Pay Level in *Essential Experience* or fail to enclose employer's certificate to back up the claimed pay will be liable to be rejected on the ground of being incomplete application.**

<b>5. Workshop/Training programme, etc. attended</b>				
Sl. No.	Professional institutions/bodies	Title of Programme	Duration of programme	
			From	To
a.				
b.				
c.				
d.				
e.				

<b>6. Character &amp; Antecedents Report.</b>		
Sl. No.	Subject	Comments
a.	Have you ever been subject to any disciplinary action, as a student and/or as an employee, If so give full details.	
b.	Have you ever been dismissed/suspended from service/employment, if so please give full details	
c.	Were you involved in any criminal case, if yes, give full details	
d.	Is any criminal case pending against you in the court, if yes, give full details	

<b>7. Other relevant information</b>	
a.	Prizes/Medal/Awards/distinction
b.	Sports and Extra-curricular activities (including NCC/NSS)
c.	Languages known
d.	Level of Computer Proficiency
e.	Professional affiliation, if any.
f.	Any other relevant information

**8. Please Provide a Statement of Purpose in not more than 500 words describing how you are suitable for the requirements of the advertised post.**

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**9. If selected, how soon will you be able to join duty:**

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**10. Name and Address of two References.**

(Referees should be familiar with your academic/ Professional Work and should not be relatives)

Name & address	Name & address
Designation:	Designation:
Organization	Organization
Phone/Mobile:	Phone/Mobile:
E-mail id:	E-mail id:

**DECLARATION**

I have carefully gone through the advertisement, and I am well aware that the information furnished in the application form duly supported by the documents in respect of Essential Qualifications/Work Experience/Desirable Qualification submitted by me are correct and true to the best of my knowledge and no material fact having bearing on my selection has been suppressed/withheld. If it is found at any stage that any information given in the application is incorrect/false, my candidature/appointment is liable to be cancelled/terminated.

Place:		
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Date:		<b>Signature</b>
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**FORMAT OF NO OBJECTION CERTIFICATE TO BE FURNISHED BY THE CANDIDATE WHO IS ALREADY IN EMPLOYMENT ON REGULAR BASIS**

Certified that Dr./Mr./Mrs ..... Son/Daughter of Shri. .... is a permanent employee of the department/institution/organization..... since ..... and serving on the post ..... in pay-level..... w.e.f. ....

Dr./Mr./Mrs ..... has no punishment / criminal case to his/her credit.

The Department/Institution/organization has no objection in deputing/appointing he/she in KSCSTE-NATPAC against the post of Registrar (Category..... ..) as per advertisement No.

Place: .....  
Date: .....

**SIGNATURE WITH SEAL OF  
THE HEAD OF DEPARTMENT/  
INSTITUTION/ ORGANISATION**